

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

F. No. F4(12)Acad/MNIT/2019/ **643/R**

OFFICE ORDER

Dated: **23-12-19**

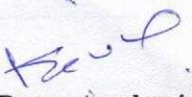
Revised

As per the approval of the competent authority, the following Committees are constituted to look into the work of forthcoming 14th Annual Convocation of the Institute, scheduled to be held tentatively during the 3rd week of January 2020.

S. No	Committee	Conveners	Co-conveners	Members
1	Awards, Prizes and Medals	Prof. A. B. Gupta Civil Engg Dept.	Prof. Rakesh Jain Mech. Engg. Dept.	Dr. Deepala Datta, Chemistry Dept. Dr. Subir Debnath, Sports Officer Sh. Anil Gupta, Sr. Superintendent
2	Degree preparation, Registration of Degree Recipients	Prof. K. R. Niazi Dean, Academic	Prof. M. L. Mittal, ADPG Dr. Anil Swarnkar, ADUG	Dr. Reetu Singh Dy. Registrar (Academic) Sh. Raj Kumar Dubey Assistant Registrar (Academic)
3	Convocation Brochure Printing of Convocation Material, Invitation Card & Distribution	Prof. R.K. Vyas Chemical Engg. Dept	Prof. Kailash Singh, Chemical Engg. Dept Prof. Nupur Tandon, HSS Dept. Ms. Nanny Tripathi, HSS Dept.	Ms. Kalpana Pandit Architecture & Planning Dept. Dr. Vivekanand Centre for Energy & Env. Sh. Mahesh Swami Technical Assistant(SG-II) Dr. M.L. Meena, Mech. Engg. Dept. Dr. Md. Oayes Middha Chemical Engg. Dept Sh. Bhurandra Singh Dy. Registrar (I/c) (Store & Purchase)
4	Reception Accommodation for VIP's	Prof. Jyotirmay Mathur Mechanical Engg. Dept.	Dr. Vikas Kumar Sangal Guest House Coordinator	Dr. Gunjan Soni, Mech. Engg. Dept. Dr. Monika Sharma, Management Dept.
5	Press and Media	Prof. Rajeev Shringi Arch. & Plan. Dept.	Prof. Manju Singh, HSS Dept. Sh. Ashok Agarwal Elect. Engg. Dept.	Dr. C. Periasami, ECE Dept. Dr. Raj Kumar Joshi, Chemistry Dept. Sh. Mahesh Swami Technical Assistant (SG-II)
6	Catering	Prof. Rohit Goyal Civil Engg. Dept.	Sh. V. K. Jain Electrical Engg. Dept	Dr. Anil Swarnkar Electrical Engg. Dept. Dr. Yogesh Meena Comp. Science & Engg. Dept.
7	Dresses, Stole Distribution & Collection	Prof. K. K. Sharma ECE Dept.	Prof. Rajeev Tiwari Electrical Engg. Dept.	Dr. Ravi Maddila, ECE Dept. Dr. Suman Rathore Dy. Registrar (I/c) (Admn & Estt.)
8	Convocation Pandal, Stage Arrangement, PA System including Recording & Photography	Prof. A. K. Vyas, Dean (P & D) & Prof. Civil Engg. Dept	Dr. Nikhil Gupta Electrical Engg. Dept. Sh. Pawan Kumar Kulshrestha Ex. En.	Dr. Arun Kumar Verma Electrical Engg. Dept. Sh. Narendra Kumar, A. En. Civil Sh. Naresh Jangir, A. En. Electrical
9	Sitting Arrangement, Rehearsal & Procession Management	Prof. Ravindra Nagar Civil Engg. Dept.	Prof. Tarush Chandra Architecture & Plan. Dept. Prof. Kanupriya Sachdev Physics Dept.	Dr. Sumit Khandelwal Civil Engg. Dept. Dr. Sandeep Shrivastava Civil Engg. Dept. Dr. Arun Gaur, Civil Engg. Dept. Dr. Dinesh Kumar, Mechanical Engg. Dr. Sushant Upadhyaya Chemical Engg. Dept. Dr. Rajeev Kumar Dohare Chemical Engg. Dept.
10	Security, Traffic Control, Transport	Prof. Sudhir Kumar Civil Engg. Dept.	Dr. Har Lal Mali, Mech. Engg. Dept.	Dr. Krishna Kumar Met. & Mat. Engg Dept. Sh. Sanjay Tailor

				Sh. Naveen Gupta
11	Finance & Accounts	Sh. Jai Narain Registrar (I/C)	Sh. Deepak Maheshwari Asst. Registrar (Accounts)	Sh. Birbal Singh, Assistant Registrar (Audit) Sh. Anil Mathur Assistant Registrar (Estate)
12	Electricity and Water Supply	Prof. Y. P. Mathur Civil Engg. Dept.	Dr. Nikhil Gupta Electrical Engg. Dept.	Sh. Naresh Jangid, A. En. Sh. Narendra Kumar, A. En.
13	Medical Support	Prof. S. P. Chaurasia Chem. Engg. Dept.	Sh. Ashok Agarwal Electrical Engg. Dept.	Dr. R. K. Jerath, Medical Officer Dr. Mini Bhargava, Medical Officer Dr. Ashish Bhartiya, Medical Officer Dr. Meenu Kochar, Medical Officer
14	Accommodation for Degree Recipients	Prof. Upendra Pandel Met. & Mat. Engg. Dept.	Prof. Urmila Brighu Civil Engg. Dept.	Dr. Sushant Upadhyaya, Chem. Engg. Dept. Dr. R.K. Duchaniya, Met. & Mat. Engg. Dept. Dr. Shiv Om Meena, Chem. Engg. Dept. Dr. Harlal Mali, Mech. Engg. Dept. Dr. Swati Sharma, Met. & Mat. Engg. Dept.
15	Web Casting	Prof. Vineet Sahula ECE Dept.	Prof. Vijay Janyani, ECE Dept. Dr. Sanjay Rajpal, CCL	Dr. Arka Prokash Mazumdar, Comp. Sc. & Engg. Dept. Sh. Jaipal Singh, TA, CWN

All the committees are requested to kindly do needful in respect of the work/duty entrusted upon and report the progress made in this respect to the Dean, Academic from time to time.


Dean, Academic

Copy to:

1. All Deans
2. All HODs
3. All Conveners, Co-conveners and Members
4. Assistant Registrar (Accounts)
5. PS to Director
6. PA to Registrar