

No. F5(2023)ST/MNIT/ESTATE/2021/II

Phone : 0141-2713312,2713352

Fax No. : 0141-2529078

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NOTICE INVITING QUOTATIONS

1. REGISTRAR, MNIT, JLN Marg, Jaipur invites sealed tenders for the supply of “**Raw Materials**” of this Institute in **Single bid system**. As per schedule given below

| Event | Date & Time |
|---------------------------------|---|
| Download of Tender | 09.09.2021 |
| Bid submission last date & time | 16.09.2021 by 2.00 PM |
| Quotation will be opened at | 16.09.2021 at 3.00 PM |
| Earnest Money | The attached certificate (Annexure – A) is to be furnished along with your tender in respect of bid security. Failing this your offer will not be considered. |

Quotation must be enclosed in a properly sealed envelope addressed to the MNIT, Jaipur with kind attention to Deputy Registrar (S&P), MNIT, Jawahar Lal Nehru Marg, Jaipur - 302017 by designation and not by name. The quotations must be super scribed “Quotations for the supply of **Raw Materials** ----- as called for in Tender Notice No. ----- dated _____”DUE ON----- AT -----AM/PM. The Quotation must reach on or before -----AM/ PM on or before the due date and time mentioned in the tender notice/tender document. The documents must be dropped in the tender box available in Central Store during office hours (9.30am to 6.00pm) on all working days. Bids delivered to any other place or any individual shall not be considered as valid document. Quotations sent by e-mail will not be considered valid. Tender documents may be downloaded from institute’s web site www.mnit.ac.in and CPPP site <https://eprocure.gov.in/epublish/app>

2. **THE RATES QUOTED SHOULD BE F.O.R. JAIPUR** inclusive of all charges e.g. packing, forwarding, transit insurance, for outside firms and free delivery at Institute stores in the case of local firms. The rates may also be quoted separately "ex-godown/F.O.R. dispatching station. In case of Ex-Godown rates, please mention your packing and forwarding charges.
3. As far as possible, quotations should be given for goods of India manufacture which are readily available. Foreign goods quoted and proposed to be supplied should be covered by normal import quota of the dealer. This institute is exempted from payment of custom duty.

4. Detailed specifications and "make" of each item should be clearly given supported by the illustrated pamphlets wherever possible. Quotations without specifying the make and other particulars may be rejected. The accessories included in the equipment should also be clearly mentioned.
5. Losses or damage in transit will be in to the account of the supplier in case of rates **F.O.R. JAIPUR**. The supplier may, if he so desires, get the goods insured and include such charges in the tendered rate.
6. The payment for the ordered items would be made after the articles have been received and found in order. **Payment will be made by RTGS. Kindly send the RTGS details and cancelled cheque along with the Invoice. The payment to foreign supplier will be made through FDD/Wire Transfer OR Letter of Credit as the case may be.**
7. Your rates should be valid at least for three months from the last date of opening of bid.
8. All legal proceedings, if necessity arises to institute may be any of the parties (Institute or Contractor/Supplier) shall have to be lodged in the courts situated at Jaipur and not elsewhere.
9. The institute is not bound to accept the lowest tender and may reject any tender or any part of the tender giving justification for such an action.
10. The rates must be quoted item-wise by giving Serial No. of our enquiry letter.
11. The quotations should preferably be sent duly typed.
12. (a) The Penalty Clause is as under :-

Should the tenderer fail to deliver the goods within the period specified in the tender form the Institute may, at its discretion, allow an extension in time subject to recovery from the tenderer as agreed liquidated damages, and not by way of penalty, a sum equal to the percentage of the value of stores which the tenderer has failed to supply for period of delay as stated below: -

| | | |
|-------|---|--|
| (i) | Delay up to one month | 1% |
| (ii) | Delay exceeding one month but not exceeding two month | 2% |
| (iii) | Delay exceeding two month but not exceeding three month | 5% |
| (iv) | Delay exceeding three month | 5% for each month and part there of subject to maximum 10% |

(b) In case of failure to supply the goods within the prescribed time and in accordance with the specifications give in the Quotations, the institute shall be free to cancel the order and make purchases from the next higher tenderer or from the open market as the case may be. In that case the loss sustained by the institute shall be recovered from the defaulting supplier. The institute will be at liberty to recover the loss

from the permanent earnest money/or any other pending claims of the supplier without prejudice to its general right to affect recovery from the supplier.

13. EARNEST MONEY: The attached certificate (Annexure – A) is to be furnished along with your tender in respect of bid security. Failing this your offer will not be considered.
14. While submitting the tender, the **GST Registration No., PAN & E-mail Address** is to be mentioned by the bidder positively. Failing this, their bid will be treated as non responsive. & Kindly provide
15. The Institute reserves the right to modify the quantity specified in this enquiry.
16. The quotation should be duly signed by an authorized person of the firm. The name and status of the signatory should be clearly to indicated, **UNSIGNED QUOTATIONS WILL BE LIABLE FOR REJECTION.**
17. Specification Enclosed.

Deputy Registrar
(Store & Purchase)

| S. NO | ITEMS DESCRIPTION | UNIT | TOTAL QTY. |
|--------------|--|-------------|-------------------|
| 1 | Cement bags.(OPC 43 grade),UltraTech /JK/ACC | BAG | 475 |
| 2 | Sand, Good Quality | TON | 110.78 |
| 3 | Aggregate 10 mm,(Hathipura or equivalent) | TON | 15 |
| 4 | Aggregate 20 mm, (Hathipura or equivalent) | TON | 15 |
| 5 | Aggregate 40 mm, (Hathipura or equivalent) | TON | 53 |
| 6 | Stone good quality | TON | 62 |
| 7 | Brick (A class) | EACH | 14450 |
| 8 | Vitrified tiles double charged (kajaria, Nitko ,somani) size 2ft x 2 ft | sq. ft. | 1750 |
| 9 | Patti katale (bhutpura) size-60 inch x 9 inch, 30 mm thick | sq. ft. | 110 |

Note: After receipt of purchase order from this Institute, the vendor has to provide samples of the ordered items for their approval by Estate Section prior to supply the same.

Bid Securing Declaration Form

Date: _____

Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am / We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn / modified /amended, impairs or derogates from the tender, my/ our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
In the capacity of (insert legal capacity of person signing the bid securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)
Date on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Deputy Registrar
(Store & Purchase)