

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

J. L. N. Marg, Malaviya Nagar, Jaipur-302017 (Rajasthan)
+91-141-2715035 Website - www.mnit.ac.in, Email Id: erp.acad@mnit.ac.in

17 November, 2021

Information for DASA new entrants - B. Tech. /B.Arch. – 2021-22
Candidates are required to report Online between 18th Nov 2021 to 22nd Nov 2021(05:00 PM IST)

Online Reporting & Registration Process on MNIT ERP Portal: www.mniterp.org

1. STUDENT-ID from the Institute: ERP credentials will be sent to you at your personal mail id (registered at DASA) latest by 18 Nov 2021.
2. Fill Admission Form: To fill the admission form and pay remaining fee online through MNIT ERP, follow the instructions manual “**How to submit admission form?**” **Annexure-1A**
3. At first, fee challan will be automatically created on your ERP login (at **mniterp.org**) and respective of that, you have to submit fee through MNIT ERP. See “**How to pay fee online?**” **Annexure-1B**

Note: Hardcopy of required documents is to be submitted in the Institute whenever students will be asked to report physically in the Institute Campus.

For queries write an email to:

erp.acad@mnit.ac.in : ERP related technical queries.

adug.acad@mnit.ac.in : Course & Registration related queries

Note: Visit institute website regularly for updates.

Fee Details

DASA Student needs to pay the remaining fee of the first and second semester at the time of reporting. The tuition fee paid to DASA will be transferred to MNIT Jaipur from DASA directly. Students have to pay tuition fee of second semester & Institute fee at the time of registration and reporting at MNIT Jaipur. Please see the fee-structure for session 2021-22 uploaded separately on the Institute website http://mnit.ac.in/academics/fee_structure.php

Bachelor of Technology (B. Tech.)

Particulars	DASA-SAARC	DASA-NON SAARC	DASA CIWG
Tuition Fee (Annual)	US \$ 4000	US \$ 8000	Rs. 1,25,000.00
Institute Fee	Rs. 35,865.00	Rs. 35,865.00	Rs. 35,865.00
Total Fee	US \$ 4000 +Rs. 35,865.00	US \$ 8000 +Rs. 35,865.00	Rs. 1,25,000.00 +Rs. 35,865.00
Tuition Fee deposited by the student at DASA	(-) US \$ 2000	(-) US \$ 4000	(-) Rs. 62,500.00
Fee to be paid at the Institute at the time of reporting	US \$ 2000 + Rs. 35,865.00	US \$ 4000 + Rs. 35,865.00	Rs.35,865.00

Bachelor of Architecture (B.Arch.)

Particulars	DASA-SAARC	DASA-NON SAARC	DASA CIWG
Tuition Fee (Annual)	US \$ 4000	US \$ 8000	Rs. 1,25,000.00
Institute Fee	38,865.00	Rs. 38,865.00	Rs. 38,865.00
Total Fee	US \$ 4000 +Rs. 38,865.00	US \$ 8000 + Rs. 38,865.00	Rs. 1,25,000.00 + Rs. 38,865.00
Tuition Fee deposited by the student at DASA	(-) US \$ 2000	(-) US \$ 4000	(-) Rs. 62,500.00
Fee to be paid at the Institute at the time of reporting	US \$ 2000 + Rs. 38,865.00	US \$ 4000 + Rs. 38,865.00	Rs. 38,865.00

Fee deposition will be through Institute ERP System.

Students admitted under DASA Scheme are required to pay Institute fee at the time of registration in Institute through Net Banking/Debit Card vide ERP. **Students are advised to activate/enable Net Banking facility as payment charges are lesser in Net Banking as compared to Debit Card.**

Fee Deposition through SWIFT/DD (Instructions for DASA students)

Institute Fee : Institute fee is to be paid online through ERP by all DASA Students.

Tuition Fee : DASA students can pay fee either in USD (Either through DD or SWIFT) or equivalent INR (the conversion rate applicable will be 1 USD = INR 75.55/- (as per notification No. 90/20201 Customs (N.T.) dated 03.11.2021).

DASA students can also pay their tuition fee through SWIFT (Details as below). They have to provide transaction confirmation given by bank at the time of registration in Academic Section.

To:	Bank Name:	JP MORGAN CHASE, NEW YORK
Field 56	Swift Code / BIC	CHASUS33XXX
(Intermediary bank)	Bank Clearing Code	FED ABA 021000021
For credit to:	Account Number:	400808595 USD
Field 57	Beneficiary Bank	Malaviya National Institute of Technology Jaipur ICICI Bank Ltd. Prabha Bhawan MNIT Campus Jaipur Account No. 676801105615 IFSC CODE – ICIC0006768

Field 70/72	Purpose of remittance	COLLEGE FEES
Narration		Pl request your Bank to mention student ID and Name of student in narration column

Original documents required with two sets of photocopies at the time of physical reporting (whenever called from the Institute) at MNIT Jaipur (DASA Entrants).

1. Provisional admission letter of DASA.
2. Applicant's Passport, VISA, Citizenship Card, PIO Card, OCI Card (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted).
3. Proof for date of birth (Secondary Education Board / University Certificate [Class X or equivalent] or any certificate issued by the Government authorities).
4. Mark Sheet of 10th, 11th and 12th (or) Equivalent examination(s). Prescribed admission criteria for Indian Nationals (NRIs including CIWG) shall be at least two years of education, inclusive of 11th & 12th or equivalent (not beyond), in a foreign country during the last 8 years and must pass the qualifying examination from abroad.
5. School certificate issued by competent authorities of the passing out school/college (11th and 12th Standard) or equivalent from any system of education as recognized by the Association of Indian University (www.aiuweb.org), Appendix-II and IV in DASA brochure <https://dasanit.org/dasa2021/> (if applicable).
6. If 12th not completed, under taking from the candidate.
7. Proof of fee payment.
8. Transfer Certificate and Character/Conduct Certificate/Leaving Certificate from School/College last studied.
9. Migration Certificate from the board.
10. Photo copy of JEE Main Score Card/Certificate.
11. Four latest photographs
12. Medical Certificate As per JoSAA format (HIV test report to be submitted during the physical reporting at the institute).
13. Student Visa (applicable for foreign nationals).
14. Proof of at least two years of education, inclusive of 11th & 12th or equivalent (not beyond), in a foreign country during the last 8 years and must pass the qualifying examination. (School leaving certificate/Mark-sheets/Study Certificate as in appendix IV).
15. For CIWG category Passport of parent working in gulf, Visa of parent working in gulf as per Appendix-III, copy of parent's work permit (if any), Letter from company of parent working in gulf.
16. In addition to above if required any other documents mentioned in **DASA Information Brochure 2021 Appendix-I.**

The students are also required to upload the scanned documents on ERP (www.mniterp.org):

1. Recent photograph (size 30KB in JPEG format) to be uploaded in student profile photo.
2. The above documents in a PDF format {Size not more than 2MB} should be uploaded on ERP [Annexure-

1C How to upload documents on ERP].

Orientation Program and Tentative date of start of classes

Physical Reporting at Institute campus is from 1st January to 2nd January 2022.

Attending of the Orientation program on 3rd January 2022 to 5th January 2022 is compulsory for all students.

The classes shall commence from Jan 06, 2022

How to reach MNIT Jaipur

The Institute is located south of Jaipur in Malaviya Nagar on Jawahar Lal Nehru Marg. The main railway station and Bus stand are approximately 10 Km from the Institute. The Airport is about 3 km away. Frequent city transport and private transport services are available for the Institute from every point of the city.

Postal address:

Office of the Dean Academic, Prabha Bhawan

Malaviya National Institute of Technology Jaipur Jawahar Lal Nehru Marg

Jaipur – 302017, Rajasthan, India. Fax: +91-141 2529029

Phone No.: +91-141-2715035

Web-site: www.academic.mnit.ac.in, www.mnit.ac.in

E-mail: adug.acad@mnit.ac.in

DASA Coordinator
(Participating Institute)

How to submit admission form?

- Open the link: <http://mniinterp.org> in Google chrome browser.
- System will ask you for the LDAP login credentials. Use following login details :

User Id: **apmnit**

Password: **pwd8985\$**

Note: System may ask to you enter the above credentials more than one time.

- After successful LDAP login, select 'STUDENT LOGIN' from the screen.

- You will see the student login window on ERP. Enter the login credentials sent on your mail-id registered with DASA.

- After login, click 'My Profile' to open the admission form. Admission form contains two sections/tabs :

1. General Section (Tab)
2. Address Section (Tab)

General Address

Pre Admission Data Update

Student Details

Academic Year: 2020-21

Branch: PHYSICS

Name: [REDACTED]

DOB (dd-mm-yyyy): 00-00-00 ✕

Gender: Select... ▼

Mobile No: [REDACTED]

Email ID: [REDACTED]

Marital Status: Select... ▼

Blood Group: Select... ▼

Aadhar Card No: [REDACTED]

PWD: NO ▼

Passport No: [REDACTED]

Country of Citizenship: Select... ▼

Parent Details

Father Name: [REDACTED]

Father's Mobile: [REDACTED]

Father Email: [REDACTED]

Mother Name: [REDACTED]

Mother's Mobile: [REDACTED]

Course Details

Degree: M.Sc

Specialization: PHYSICS

Type: FULL TIME

Category: OBC

Allotted Category: OBC

Day scholar/Hosteler: Select... ▼

Admission Type: CCMN

AIR / Gate Score: [REDACTED]

Sponsored By: [REDACTED]

Nominee: Select... ▼

The screenshot shows a web-based form titled "Pre Admission Data" with two tabs: "General" and "Address". The "Address" tab is active. The form is organized into three main sections:

- Permanent Address:** Includes input fields for "Address", "City/Town", "State" (a dropdown menu with "Select ..." and a downward arrow), "Country" (a dropdown menu with "Select ..." and a downward arrow), and "Zip Code". Below these fields is a link that says "Same as Above Address".
- Current Address:** Includes input fields for "Address", "City/Town", "State", "Country", and "Zip Code".
- Local Guardian Details(if any):** Includes input fields for "Guardian Name", "Mobile No", "Relationship with Student", "Guardian Email", and "Address".

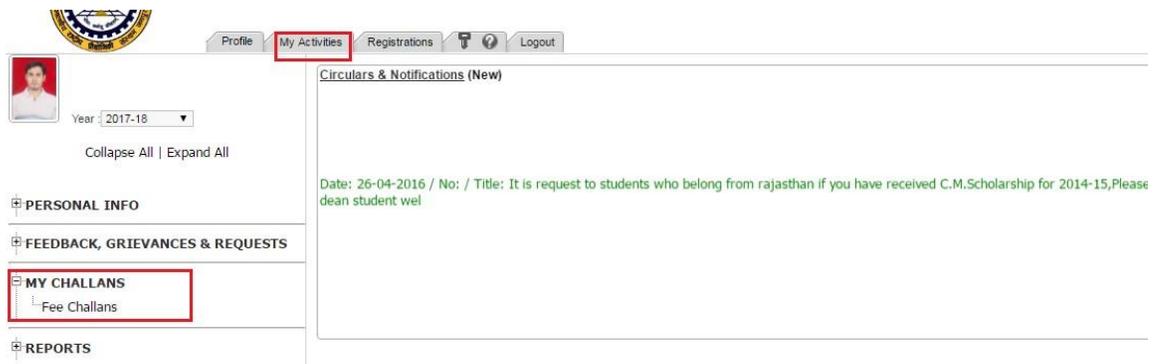
At the top right of the form is an "Update" button. At the bottom left are "Update" and "Cancel" buttons. At the bottom right is the text "No deletion -".

8. After filling all the fields click on the 'Update' button to submit the admission form.
Note: Don't submit admission form before filling fields. You will not be able to edit the form once submitted.
9. System will allow you to take print of your admission form.

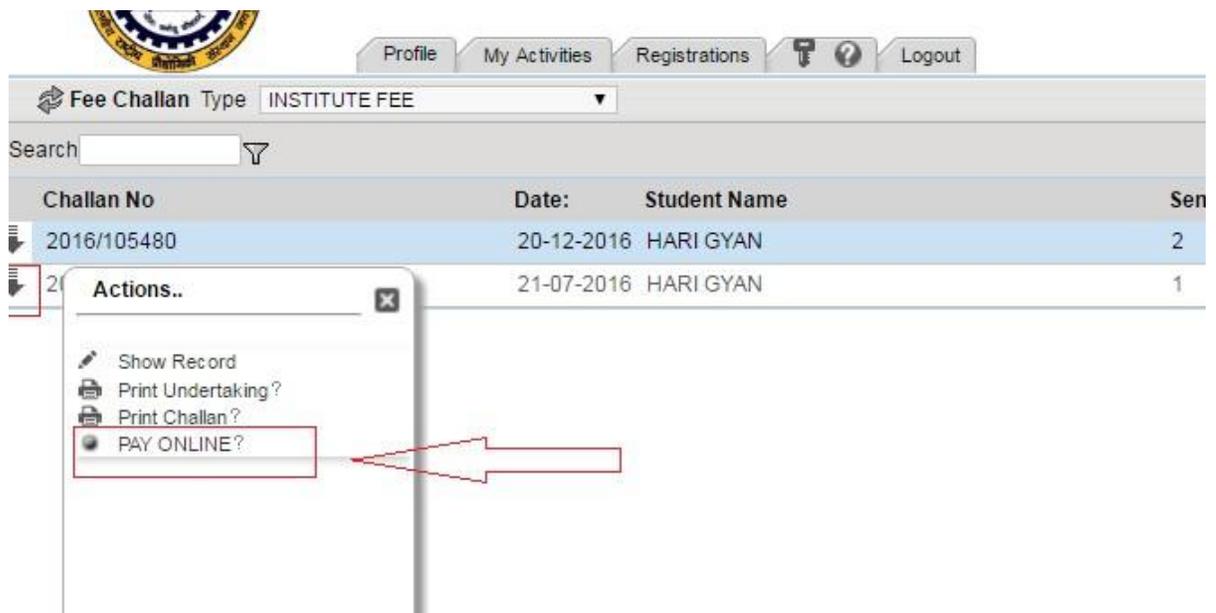
Online Fee Payment Manual

How to pay fee through ONLINE PAYMENT MODE?

1. Go to My Activities->My Challans



2. Check your fee amount value as per table indexed above. If found wrong then mail at erp.acad@mnit.ac.in
3. Select your fee challan and click on actions ('Down arrow in left of challan')
4. Select 'Pay Online' option to initiate online payment.



5. Select gateway from available list of gateways. Active gateways are:
 - a. TPSL
 - b. EazyPay
6. Follow the instructions on screen and complete your fee payment using any of available payment mode:
 - a. Debit cart
 - b. Net banking

Note: Steps to complete fee payment may be different as per selected gateway or your bank. You are advised to check help manual of payment gateway.

How to confirm payment status?

1. After fee payment, Gateway will redirect you to MNIT ERP. Payment successful if it shows you success message with transaction ID.
2. To confirm it on ERP, you can check transaction ID in 'Transaction ID' column of challan record.
3. **Payment Verification Link: A fee payment verification link has been activated to avoid double payment. In case the amount is deducted from the bank account of a student however the transaction ID is not updated on ERP, the students before making the payment again are advised to confirm the payment status using Payment Verification Link (Available in actions of fee challan).**

In case of any issue related to one of following write at email specified below.

Technical Issues related to ERP:

erp.acad@mnit.ac.in Payment Issues:

accounts.acad@mnit.ac.in

Upload Documents on ERP

1. How to upload documents on ERP?
2. Open the MNIT ERP portal from url mniterp.org
3. Enter LDAP username and password as given below :
 - Username : appmnit
 - Password : pwd8985\$
4. Select 'Student' user type to open login window for students.
5. Enter your username and password to login.
6. Follow the steps given to upload document file.
 - a. Go to My Activities -> Personal -> Upload Documents.
 - b. Click on the '+' add button in top right of the list to open upload document window.
 - c. Select type of document from list.
 - d. Select PDF file to upload.
 - e. Click on the submit button to upload the file.
7. Repeat the steps No 6 to upload all documents one by one. [Note: If document name/type is not available in the list you can choose 'Other']

Appendix-II

Certificate from School as proof of completion of 11th and 12th Standard or equivalent (on School letter head)

Date:.....

Study Certificate

This is to certify that S/o or D/o was a bonafide student of the institution from to (from Class..... to Class.....). He/she appeared/is appearing for the Examination conducted by (Board) in (Month) 20.... (Year) in the following subjects.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

The medium of instruction in Class XI and XII was.....

Signature, Name & Seal of Head of School/Institution

Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.

Appendix-III

Certificate from the company/organization as proof that parent is working in gulf country (for CIWGC category only)

Date:

To Whom It may Concern

This is to certify that.....father of /mother of
..... is working in
(Company name & address) since.....

He/she belongs to India & his/her passport number is

Signature, Name & Seal

company/organization Address of the
company

Appendix-IV

Certificate from School as proof of education (on School letter head)

Date:.....

Study Certificate

This is to certify that S/o or D/o was
bonafide student of the institution from to(from
Class..... to Class.....).

Signature, Name & Seal of Head of School/Institution

Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.