



Tender Document

For

Lighting arrangement and associated work for BLITZSCHLAG 2025 at MNIT Jaipur

Email: storepurchase@mnit.ac.in

**Jawahar Lal Nehru Marg, Malviya Nagar
Jaipur, Rajasthan 302017 (India)**



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Jawahar Lal Nehru Marg, Malviya Nagar Jaipur, Rajasthan 302017

Tel #: +919549650356

Email: storepurchase@mnit.ac.in Website: www.mnit.ac.in

Invitation for Bids / Notice Inviting Tender

Date: 13.01.2025

Malaviya National Institute of Technology, Jaipur is a premier Institute of Education and Research enacted by act of Parliament, Government of India. The Institute would like to procure the following Services for its day-to-day activities. The Technical specifications, Allied requirements, and Scope of Supply are given below.

S.No	Tender No.	Name of Work	Quantity	Single / Two Bid
1	F5(3782)ST/MNIT/DSW/2024	Lighting arrangement and associated work for BLITZSCHLAG 2025 from 06-09 Feb, 2025 at MNIT Jaipur	As mentioned in Point No.13 of Scope of Work	Single

1. Bids are invited for the tendering process and the Tender Document can be downloaded from the Tender portal of the Government of India, **CPPP site** <https://eprocure.gov.in/epublish/app>. A copy of the Tender Document is also available on MNIT, Jaipur Website, www.mnit.ac.in, as per the schedule given below:

Events	Date and Time
Tender Publishing Date	13.01.2025 16.00 PM
Bid Submission Start Date	13.01.2025 16.05 PM
Bid Submission End Date	03.02.2025 16.10 PM
Bid Opening Date	04.02.2025 16.15 PM

2. The address for submission of EMD/Bid Security, Bid, and for obtaining further information: Office of :
Deputy Registrar (Store & Purchase Section), JLN Marg, Malviya Nagar,
MNIT Jaipur, 302017

3. Bid Security/Earnest Money Deposit

(i)	The amount of bid security/EMD shall be a) EMD: Rs. 15.250/-
(ii)	The Bid Security/Earnest Money Deposit shall be deposited through Bank Guarantee/Demand Draft drawn in favour of "Malaviya National Institute of Technology Jaipur,". The original Bid Security/EMD must be delivered to address mentioned in Sr.No.2 above on or before bid submission date and time as mentioned in "Date Sheet" failing which the bid shall be summarily rejected.

The Director, MNIT Jaipur reserves the right to accept or reject any or all tenders/offers either in part or in full or to annul the tender process at any stage or to split the order without assigning any reasons there for.

INVITATION FOR TENDER

This a single bid system. Bidder has to submit a document duly numbered. The Tender should be submitted in an envelope in the following manner: -

- The **Envelope** should contain EMD of **Rs. 15,250.00/- (Refundable)** in the form of Demand Draft drawn in favor of **“Malaviya National Institute of Technology Jaipur”** payable at or Bank Guarantee with a validity of 180 days from the date of opening of bid and should also contain the **Technical Bid** complete with the documents required for technical eligibility criteria and financial bid.
- All pages of the offer must be signed, sealed & numbered. The bids complete in all respects must be submitted through Speed Post/Courier and also by hand by depositing in the Tender Box as given in point 02 of NIT
- Services offered should be strict as per the specifications mentioned in this Tender Document.

Tenders will be opened on **04.02./2025 at 16:15 PM** Representatives of the bidders are invited to attend the bid opening meeting. The bid will be opened and scrutinized with regard to the eligibility criteria, as mentioned in the Tender Document under the heading “Instructions to Bidders” and rate quoted by the bidder. The technically eligible firms who quotes the lowest in the financial bid shall be eligible for the award of work.

LIGHTING TENDER For MNIT Jaipur Fest- BLITZSCHLAG 2025

Terms & Conditions for BLITZSCHLAG 2025, Lighting, and associated works are included in the tender inquiry.

1. As the BLITZSCHLAG 2025 is an important function of the Institute, timely completion of work and high-quality material would be deciding factors in the award of work. A committee in this regard may inspect the material to be used for the work
2. Sufficient manpower should be available for the proper development of the stage, proper erection of all the truss, etc. Technical manpower also to be provided to ensure the safety of the area, etc., and proper electrical connections to avoid any hazard due to the work entrusted with the contractor. All joints must be properly insulated to avoid any short-circuiting and fire. The structure erected should be strong enough to withstand forces due to wind/rain etc.
3. The contractor will be responsible for the transportation of all material related to his/her work and no extra payment will be made by the Institute on this account.
4. The contractor himself will be responsible for the safety and security of his material and MNIT will not be responsible for any damage/theft of material of the contractor.
5. For any emergent situation, the contractor will provide a solution related to his work at no extra cost.
6. All materials used should be of very high quality. Items used should be of the mentioned or of above specifications (quality). However, payment will be made for the specifications as mentioned in the tender.
7. For any item mentioned in the tender and not used in the event, payment will not be made.
8. All works related to the Lighting etc. should be complete by 06.02.2025 (Thursday) by 05:00 P.M. so that any modification/alternation can be made in time. BLITZSCHLAG'25 is scheduled from 6th Feb'25 – 06:00 PM to 9th Feb'24 – 12:00 midnight. Given dates only.
9. The Institute has the right to reject any/all tenders without assigning any reason.
10. A tally of items used in the event has to be maintained by both parties (Logistics Secretaries from Cultural Society Team 2024-25 from MNIT Jaipur)
11. Quantities shown in the schedule are indicative and may vary as per the requirement. However, payment shall be made on an actual basis.
12. Item-wise price of every particular related to tender (Per Item Price) has to be included in the tender.
13. All works related to this tender should be completed to the entire satisfaction of the Institute Authority, failing which the Institute will have the right to cancel the tender and no payment will be made in that case.
14. Taxes (if any, with rate) to be paid by the Institute should be clearly mentioned in the tender.
15. In case of any deceit found, the Institute has the right to withhold or stall the payment.
16. Final Bills/Invoices should be submitted within one week of completion of the event to the Office of Dean (Student Welfare), Prabha Bhawan, MNIT Jaipur, to Dean Student Welfare Office.
17. The quantities proposed are tentative and a variation up to 10% or either side will be admissible at tendered prices.
18. The successful bidder is bound to ensure to completion of all arrangements of lighting before 6th Feb'25 05:00 PM. Otherwise, a penalty of Rs. 10,000/hour would be imposed.

I/We have read the above terms & conditions and we agree to the above terms and conditions.

Sign & Seal of the Tenderer

Contact Details of the Tenderer:

Scope of work

1. The bidder would use ethnic elements and items for ambiance creation. These elements of ambiance would be purchased by the selected bidder and would be used for ambiance creation and would be the property of the selected bidder after the event.
2. The selected bidder would be responsible for designing and creation of theme-based ambiance during the period 06.02.2025 05:00 PM to 09.02.2025 midnight.
3. It shall be the responsibility of the selected bidder to arrange for manpower, material, and necessary expertise for executing the work so that it is fully set up by the Evening of 06.02.2025 at 05:00 PM
4. The selected bidder would be responsible for handing over the site thoroughly neat and clean to the land-owning agency i.e. MNIT Jaipur by the last evening of the event.
5. The selected bidder has to ensure that the stalls are constructed in such a way so that there is ample movement space for the public and in case of any untoward incident the visitors can be evacuated as early as possible.
6. The selected bidder would be required to coordinate with the coordinator of the event at MNIT Jaipur and take their permission while setting up stalls in front of their Emporia for smooth & un- interrupted running of the event.
7. It would be the responsibility of the selected bidder to arrange for the sufficient number of dustbins, fire extinguishers, chairs, tables, canopies & etc.
8. Provision for a cooking area behind every food stall has to be created with a water facility/ dustbin etc.
9. All the electrical cables and wires should be properly insulated. There should not be any loose wires. Gen set installation for the event would be the responsibility of the selected bidder with the required permission of the Ministry of Environment.
10. All electrical installations must be in accordance with the provision of the Regulations for Licensing and Controlling Places of Public Amusement (other than Cinemas) and the performances of Public Amusement, 1980.
11. Removal of garbage from the site and its disposal to the nearest JDA dustbin is the responsibility of the selected bidder.
12. The entire venue has to be covered by Barricading as defined.

13. The Scope of Work for financial bidding is summarized here below:-

S.No.	Particulars	Unit	Size/Qty(A)	Days(B)
1	LED Flood Light (100W)(Pathway, VLTC stalls etc.) (For light poles)	Nos.	150	3
2	LED Flood Light (100W)(OAT) (For light poles)	Nos.	150	3
3	Fairy Light / Rope Light / Rice Light	Nos.	1200	3
4	LED Par Lights/ Spot Lights (100 W)	Nos.	250	3
5	Extension board with proper wiring (4 power sockets (16A, 6A) with switches)	Nos.	100	3
6	Poles for light	Nos.	80	3
7	125 KVA Generator Diesel set with diesel for 8 hours including changeovers with appropriate capacity.	Nos.	2	3
8	125 KVA Generator Diesel set without fuel	Nos.	1	3

INSTRUCTIONS TO THE BIDDERS

I. PROPOSED EVENT:- LIGHTING ARRANGEMENT AND ASSOCIATED WORK FOR BLITZSCHLAG 2025 AT MNIT JAIPUR

II. ELIGIBILITY CRITERIA

- 1) The average financial turnover of the firm should not be less than Rs. 3,05,000/- per year during the last three financial years. CA Certificate along with complete financial statements to be submitted.
- 2) The firm should have completed a similar nature of a single work of at least Rs. 2,13,500/- value of the tendered amount in any government institute /organization.

Or

The firm should have completed a similar nature of Two similar works with at least Rs. 1,22,000/- value of the tendered amount in any government institute/organization.

Or

The firm should have completed a similar nature of Three similar works with at least Rs. 91,500/- value of the tendered amount in any government institute/organization.

- 3) The bidder shall submit the valid GST registration along with the Technical Bid.
- 4) All the agencies are hereby requested to visit the sites and quote the rates accordingly

III. REJECTION OF BIDS

The Bid will be considered Non Responsive & summarily rejected in case it does not fulfill any one or more of the following conditions: -

- a). If EMD is not provided by the bidder.
- b). If the bidder tries to put any influence.
- c). If the bidder furnished false information.
- d). If the Authorized Signatory has not signed with an official seal on all pages of the bid document.
- e). Any bid received by MNIT Jaipur after the bid due date/time prescribed in the Tender Document shall be rejected.
- f) Any bid indicating conditions beyond those indicated in this Tender Document i.e. conditional bid shall be rejected.
- g). Bids shall remain valid for 90 days after the date of Bid opening prescribed by MNIT Jaipur. A Bid valid for a shorter period shall be rejected as non-responsive.

IV. CRITERIA FOR SELECTION OF BIDDERS

1. The technically eligible firms who quotes the lowest in the financial bid shall be eligible for the award of work.

V. OTHER CONDITIONS:-

- a). **Liquidated Damages:** - The entire work as listed in the scope of work is to be completed by the evening of 06.02.2025 by 05:00 PM The above time schedule is required to be strictly adhered to and followed. Liquidated Damages will be applicable, on the entire value of the contract. In case of delay in completion of a specific job beyond the date/time of completion as indicated above. The penalty would be applicable at the rate of 5% of the contract value for the delay of each day, subject to a maximum of 10% of the contract value. The penalty shall be recoverable from the EMD/ Bill submitted by the agency.

Further, in case of a delay in delivering the work within the stipulated program, MNIT Jaipur reserves the right to terminate the contract and get all the jobs or the delayed job completed through another agency of its choice. Any extra expenditure that MNIT Jaipur incurs for completion of the balance job/s through another agency on account of higher rates quoted by the new agency, will be recovered from the selected bidder's account or Performance Guarantee. Moreover, MNIT Jaipur shall also be entitled to all other legal proceedings as may be required for shortfalls in recovery.

b). **Earnest Money Deposit (EMD)**

- (i) The Bidder shall furnish, an EMD of Rs.12,200/- (Rs. Twelve Thousand Two Hundred only) in the form of Demand Drafts drawn in favour of "Malaviya National Institute of Technology Jaipur" payable at Jaipur or Bank Guarantee with validity of 180 days from the date of opening of bid in a separate envelope. Only after the confirmation of valid EMD, the Technical Bid will be opened.
- (ii) No interest shall be paid on EMD.
- (iii) EMD of Bidders not short-listed will be refunded within 30 days from the date of declaration of Short-listed Bidders.
- (iv) The successful Bidder's EMD will be discharged upon the Bidder signing the acceptance, and furnishing the Performance Bank Guarantee.
- (v) The EMD may be forfeited either in full or in part, at the discretion of MNIT Jaipur, on account of one or more of the following reasons:-
 - a) The Bidder withdraws their Bid during the period of Bid validity of 90 days.
 - b) Bidder does not respond to requests for clarification of their Bid.
 - c) Bidder fails to co-operate in the Bid evaluation process, and
 - d) In case of a successful Bidder, the said Bidder fails:
 - 1. to sign the acceptance in time; or 2. to furnish Performance Guarantee.

c). **Payment Terms**

Within 30 days after successful completion of the event.

d) **Additional Conditions:-**

- i) Director MNIT Jaipur reserves the right to reject any or all the Bids without assigning any reason whatsoever.
- ii) The bidder must comply with the terms and conditions of contract. No deviations shall be entertained.
- iii) In case of any dispute, decision of competent authority will be final and binding.
- iv) The bidder must furnish a declaration to the effect that it has not been blacklisted in the recent past by any Government Authority / Public Sector Organization etc.
- v) Bidders are requested to submit their technical bid strictly in the enclosed format.
- vi)

VI. Force Majeure

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligations under this contract shall be prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions quarantine restrictions, strikes, lockouts or act of God (herein after referred to as events) provided notice of happenings, of any such eventually is given by party either party to the other within 15 days from the date of occurrence thereof, neither party shall be reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non- performance, or relay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the Director MNIT Jaipur will be final and conclusive.

VII. Arbitration

- (a) If a dispute of any kind whatsoever arises between the MNIT Jaipur and the bidder in connection with, or arising out of, the Contract or the execution of the works or after their completion and whether before or after the repudiation or other termination of the contract, including any disagreement by either party with any action, in action, opinion, instruction, determination, certificate or valuation of the Engineer, the matter in dispute shall be settled by arbitration in accordance with the Indian Arbitration and Conciliation Act, 1996 or any statutory amendment thereof.
- (b) The reference to arbitration may proceed notwithstanding that the works shall not then be or be alleged to be completed, provide always that the obligations of the MNIT Jaipur and the bidder shall not be altered by reason of the arbitration being conducted during the progress of the works. Neither party shall be entitled to suspend the works, payments to the bidder shall be continued to be made as provided by the contract.
- (c) Arbitration proceedings shall be held at Jaipur and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- (d) All arbitration awards shall be in writing and shall state the reasons for the award.
- (e) Penalty/Liquidate Damages shall not fall under the Arbitration clause.

VIII) Cancellation / Postponement of Programme

In case the organizing of the Event is cancelled or postponed due to any reason, no claims shall be made by the bidder on MNIT Jaipur.

IX). Performance Bank guarantee

Successful Bidder has to furnish Performance security @ 5% of the value of Purchase Order. The PBG should be valid for 60 days from the date of event their offer. The PBG may be furnished in the form of an Demand Draft or Bank Guarantee from a Commercial Bank.

X). ANNEXURES (To be filled up and submitted by the bidders) a).

- a) Annexure-1 :- Technical Proposal Submission Letter b).
- b) Annexure-2 :- Financial Bid Format
- c) Annexure-3 :- Profile of the Bidder
- d).Annexure-4 :- Indemnity Undertaking
- e).Annexure-5 :- Bidder not black listed in any government/ semi govt. organization (Affidavit of Rs 10/- stamp)
- f). Annexure- 6 : Only "Class-I and Class-II local supplier will be eligible to bid notified vide (DPIIT) Notification No. P- 45021/2/2017-PP (BE-II) dated 4th June, 2020. It is mandatory for bidders to quote items having local content equal or more than 20%. Refer revised Public Procurement (Preference to Make in India), Order 2017 P-45021/2/2017-B.E-II dated 04.06.2020 issued by DPIIT, Ministry of Commerce and Industry, Govt. of India.

ANNEXURE-1

TECHNICAL PROPOSAL SUBMISSION LETTER

[Location, Date]

To:

Dear Sir:

We / I, the undersigned, offer to provide the services to conceptualize, design, fabricate & branding of the Pavilion & stalls of MNIT Jaipur for organizing **BLITZSCHLAG 2025 at MNIT Campus** as per the Guidelines, terms & conditions mentioned in this Tender document. We / I are/am here by submitting our Proposal, which includes the Technical Proposal & Financial Bid.

We confirm that we are qualified as per the Qualification Criteria specified in your document. We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it would lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate the services related to the assignment immediately from the date of issue of letter of award and undertake to complete the assignment by the evening of 01.02.2025 at 08:00 PM

Thanking You,

Yours Sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address:

* Proposal should be submitted on the official letter head of the company

ANNEXURE -2
FINANCIAL BID FORMAT

Tender Document No. :

To:

Dear Sir:

We / I, the undersigned, offer to provide the services to conceptualize, design, fabricate & branding of the Pavilion & stalls of MNIT Jaipur for organizing **BLITZSCHLAG 2025 at MNIT Campus** as per the Guidelines, terms & conditions mentioned in this Tender document. As per the Terms of Reference given in this Tender Document within the time specified and in accordance with the specifications, design and instructions as per General Terms and Conditions. The detail price bid in prescribed format is enclosed herewith.

Thanking you.

Yours Sincerely,

Signature of the Bidder with Seal

ANNEXURE – 3

PROFILE OF THE BIDDER

All individual firms and each partner are requested to complete the information in this form. Information should be provided for all owners or applicants that are partnerships or individually owned firms.

Sr.	Particular	
1	Name of bidder	
2	Type of firm: Proprietary/ Partnership/ Pvt Ltd, Public Ltd Company/ Society/NGO	Partnership deed/MoA-AoA/Society as applicable
3	Year of Incorporation/ Registration number	Incorporation certificate as applicable
4	Communication Detail	
5	Head Office address /Local Office address (if any)	
6	Head Office address	
7	Contact detail	
8	Mobile Number	
9	Landline Number	
10	Fax Number	
11	Email detail	
12	Nature of Business	
	1. Since	
	2. Since	

No disclosure or wrong information /non-acceptance any shall result the disqualification of the firm. Change of the name of company or firm shall be supported by legal resolution as per applicable norms.

Signature of the bidder with seal

ANNEXURE -4

INDEMNITY UNDERTAKING

I on behalf of M/s hereby agree and undertake that I have understood all the safety rules and procedures and all staff Technical & Non- Technical working on behalf of M/s will abide by all safety rules and procedures. I declare that I M/s will be responsible for any safety violations/ accident etc. Any official of MNIT Jaipur will not be responsible for any accident / incident and will not compensate financially or otherwise.

I hereby declare that I am sole responsible on behalf of M/sfor giving such declaration.

Name of Indemnifier Signature of Indemnifier

Stamp/Seal of the Indemnifier/Contractor

Deputy Registrar (S&P)

ANNEXURE -5

Self declaration

I/ We the undersigned hereby declare that I/ we is/are not blacklisted in any government/semi-government organization and hereby attach the affidavit for the same on Rs. 10 stamp paper.

Signature of the bidder with seal

DECLARATION OF LOCAL CONTENT**[For Local Content of Products, Services or Works]**

(To be given on Company Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

To,
The Registrar MNIT Jaipur

Subject: Declaration of Local Content

Tender reference No. _____

1. Country of Origin of Goods being offered: _____
2. With reference to Order No. P- 45021/2/2017-PP(BE-II)-Part (4) Vol.II dated 19-07-2024 read with O. M. No. P- 45021/102/2019-BE-II-Part (1) (E-50310) dt. 04/03/2021 of DPIIT, Ministry of Commerce and Industry, Govt. of India, we fall under the following category of supplier (please tick the correct category) for the items for which this tender has been floated and being bided.
 - Class I local supplier – has local content $\geq 50\%$. Local contents added at _____ (name of location).
 - Class II local supplier – has local content $\geq 20\%$ but $< 50\%$. Local contents added at _____ (name of location).
 - Non-local supplier – has local content $< 20\%$. Local contents added at _____ (name of location).
3. Details of value addition in India:

Sr. No.	Particulars	Content (In percentage)
1	Addition of indigenous items (manufactured in India) inclusive of taxes	
2	Addition of Locally sourced imported items inclusive of taxes	
3	License/Royalty paid/Technical expertise etc.	

4. Certificate from OEM for Country of Origin has been attached (mandatory if bidder is reseller) (Strike down if not applicable).
5. We are solely responsible for the above mentioned declaration in respect of category of supplier. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which we may be debarred for up to 2 years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Signature of Bidder Name:

Designation: Organization Name: Contact No.:

